

The meeting of the Contract Review Committee was called to order at 1:00 PM on July 25, 2024, by Robert Norris.

## CRC Members In Attendance

Fariba Kassiri (Chair), CEX  
Megan Greene, OCA  
Chris Mullin, OMB  
Robert Norris, PRO

## Procurement Staff in Attendance

Avinash Shetty  
Breanna Stroman  
Eli Fuhrman  
Eric Harris  
Kalaria Obasi

Maryamawit Wright  
Michael Rivas  
Sarah Giambra  
Sheronda Baltimore

Virginia Tejada-Gurmendi  
Zahanara Hasan  
Zoe Polach

## Items Discussed - 3 Item(s)

### Item #1: Technology and Enterprise Business Solutions

**Action Type:** Amendment/Extension Beyond the Term/Increase Funding/Sole Source/Non-Competitive  
**Contractor:** Telaforce, LLC **Contract:** 1029082  
**Contract Desc:** Montgomery County Desktop Computer Modernization (DCM) Services  
**Execution:** 8/12/14 **Expiration:** 8/11/24  
**Contract Val:** \$116,056,247.00 **Cost of Action:** \$2,000,000.00

Donna Potisk was in attendance on behalf of Technology and Enterprise Business Solutions.

### Background

TEBS requests the CRC's approval to extend the contract term for up to an additional 3-month period with a ten (10) day kick out clause to avoid a gap in services, while the final contract review is being completed.

### Motion

Robert Norris moved to approve the extension beyond the term with Telaforce, LLC, Contract #1029082, for 3 months with a 10-day kick-out clause. This is at an estimated value of \$2,000,000.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

### Item #2: Department of General Services

**Action Type:** Amendment/Extension Beyond the Term/Sole Source/Non-Competitive

#	Contractor	Contract	Contract Desc	Exe.	Exp.	Contract Value	Cost of Action
2a	Rife International LLC	1073932	Lighting Services	8/13/18	8/12/24	\$3,200,000.00	\$1,000,000.00
2b	Cenergetix LLC	1084682	Lighting Services	8/13/18	8/12/24	\$3,200,000.00	\$1,000,000.00

Donald Scheuerman, and Yemisi Ogbodo were in attendance on behalf of the Department of General Services.

### Background

The Department of General Services (DGS) Office of Energy & Sustainability (OES) signed MCG contract number 1073932 (RIFE International, LLC) and contract number 1084682 (Cenergetix, LLC) on August 13, 2018, for an initial term of three years with two one-year renewal options. The purpose of this contract is to provide lighting services to various County facilities as required and upon request of DGS OES. Additionally, DGS has been granted a one-year extension, approved by the Director, Office of Procurement on August 10, 2024, extending the current contract's expiration to August 12, 2024. Replacement solicitation number 1170565 is currently in process and was delayed due to staffing challenges in DGS. The solicitation is currently under review for submission to the Office of Procurement. DGS anticipates submitting the complete RFP package to the Office of Procurement by August 31, 2024.

**Motion**

Robert Norris moved to approve the extension beyond the term with Rife International LLC, contract #1073932 and Cenergetix LLX, contract #1084682 for 1 year with a 10-day kick-out clause. This is at an estimated value of \$1,000,000.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

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**Item #3: Fire & Rescue Services**

<b>Action Type:</b>	Amendment/Extension Beyond the Term		
<b>Contractor:</b>	Priority Install, LLC	<b>Contract:</b>	1074704
<b>Contract Desc:</b>	Warning Equipment Purchase and Installation/Repair and Mobile Communications Equipment Installation/Repair		
<b>Execution:</b>	8/28/18	<b>Expiration:</b>	8/27/24
<b>Contract Val:</b>	\$25,000.00	<b>Cost of Action:</b>	\$25,000.00

Michele Davis was in attendance on behalf of Fire & Rescue Services.

**Background**

MCFRS is looking to extend Contract #1074704 beyond the term. FRS is currently working on a replacement solicitation, and expects to have the solicitation to Procurement soon.

**Motion**

Robert Norris moved to approve the extension beyond the term with Priority Install, LLC, contract #1074704, for 1 year with a 10-day kick-out clause. This is at an estimated value of \$25,000.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

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**The meeting was adjourned at 1:15 PM.**